

# Experience Your America



*Welcome to the planning,  
design and construction  
workflows web site.  
Bookmark this  
address and  
visit often.*

# Preparation of Task Orders

*Planning*

*Design*

*Construction*

*Larry Walling*



|              |               |
|--------------|---------------|
| 1. [Symbol]  | 2. [Symbol]   |
| 3. [Symbol]  | 4. [Symbol]   |
| 5. [Symbol]  | 6. [Symbol]   |
| 7. [Symbol]  | 8. [Symbol]   |
| 9. [Symbol]  | 10. [Symbol]  |
| 11. [Symbol] | 12. [Symbol]  |
| 13. [Symbol] | 14. [Symbol]  |
| 15. [Symbol] | 16. [Symbol]  |
| 17. [Symbol] | 18. [Symbol]  |
| 19. [Symbol] | 20. [Symbol]  |
| 21. [Symbol] | 22. [Symbol]  |
| 23. [Symbol] | 24. [Symbol]  |
| 25. [Symbol] | 26. [Symbol]  |
| 27. [Symbol] | 28. [Symbol]  |
| 29. [Symbol] | 30. [Symbol]  |
| 31. [Symbol] | 32. [Symbol]  |
| 33. [Symbol] | 34. [Symbol]  |
| 35. [Symbol] | 36. [Symbol]  |
| 37. [Symbol] | 38. [Symbol]  |
| 39. [Symbol] | 40. [Symbol]  |
| 41. [Symbol] | 42. [Symbol]  |
| 43. [Symbol] | 44. [Symbol]  |
| 45. [Symbol] | 46. [Symbol]  |
| 47. [Symbol] | 48. [Symbol]  |
| 49. [Symbol] | 50. [Symbol]  |
| 51. [Symbol] | 52. [Symbol]  |
| 53. [Symbol] | 54. [Symbol]  |
| 55. [Symbol] | 56. [Symbol]  |
| 57. [Symbol] | 58. [Symbol]  |
| 59. [Symbol] | 60. [Symbol]  |
| 61. [Symbol] | 62. [Symbol]  |
| 63. [Symbol] | 64. [Symbol]  |
| 65. [Symbol] | 66. [Symbol]  |
| 67. [Symbol] | 68. [Symbol]  |
| 69. [Symbol] | 70. [Symbol]  |
| 71. [Symbol] | 72. [Symbol]  |
| 73. [Symbol] | 74. [Symbol]  |
| 75. [Symbol] | 76. [Symbol]  |
| 77. [Symbol] | 78. [Symbol]  |
| 79. [Symbol] | 80. [Symbol]  |
| 81. [Symbol] | 82. [Symbol]  |
| 83. [Symbol] | 84. [Symbol]  |
| 85. [Symbol] | 86. [Symbol]  |
| 87. [Symbol] | 88. [Symbol]  |
| 89. [Symbol] | 90. [Symbol]  |
| 91. [Symbol] | 92. [Symbol]  |
| 93. [Symbol] | 94. [Symbol]  |
| 95. [Symbol] | 96. [Symbol]  |
| 97. [Symbol] | 98. [Symbol]  |
| 99. [Symbol] | 100. [Symbol] |

# Experience Your America



Welcome to the planning,  
design and construction  
workflows web site.  
Bookmark this  
address and  
visit often.

## Purpose of this Presentation

*Provide participants with tools for  
everyday use*



# Experience Your America



Welcome to the planning,  
design and construction  
workflows web site.  
Bookmark this  
address and

## Course Objectives

- *Understand the funding process for task orders*
- *Understand the steps in task order preparation*
- *Understand key components of task orders*
- *Understand changes from old terminology*
- *Review task orders for design-bid-build projects with required attachments*
- *Understand how to keep track of task order payments*





# Introduction

- The obvious. Or is it?
- Getting started
  - With the park/client
  - With an AE



# Steps in Task Order Preparation

- Need Identified PM
- Prepare Scope of Work PM
- Prepare Government Estimate PM
- Prepare Purchase Request PM
- Send RFP CS
- Review AE Proposal PM
- Prepare Government Position PM & CS
- Negotiate Task Order PM & CS
- Finalize, manage, etc.

# Experience Your America



Welcome to the planning,  
design and construction  
workflows web site.  
Bookmark this  
address or  
visit often.

Planning

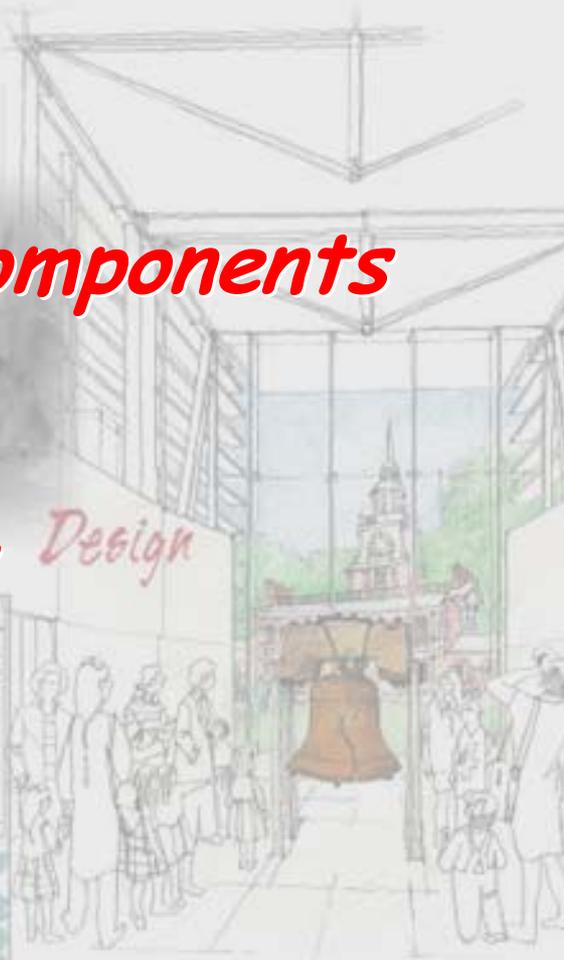
**Understanding key components**

**of**

**task orders**

Design

Construction





# Task Orders – Key Components

- Develop with park/client
- Utilize technical specialists
- Use scope from programming/budget document
- Refer to IDIQ base contract
- Identify realistic schedule
- Provide all attachments

# Experience Your America



Welcome to the planning,  
design and construction  
workflows web site.  
Bookmark this  
address  
visit often.

Planning

**Understanding changes from  
old terminology**

Design

Construction





- **Old Terminology**

- Title I, Title II, Title III
- Problem: Title I spanned from Pre-Design through Design Development, requiring several scopes to cover Title I services.

- **New Terminology**

- Pre-Design, Schematic Design, Design Development and Construction Documents, and Construction Management.
- Scopes are specific for work requested
- Follow AIA workflow terminology.

# Experience Your America



Welcome to the planning,  
design and construction  
workflows web site.

Bookmark this  
address and

visit often.

**Review task orders for design-  
bid-build projects with required  
attachments**

Planning

Design

Construction



# Typical Design-Bid-Build Task Orders



- PRE-DESIGN SERVICES
- SCHEMATIC DESIGN
- DESIGN DEVELOPMENT &  
CONSTRUCTION DOCUMENT SERVICES

Task Order templates are located in the Task Order Handbook

Index - Microsoft Internet Explorer provided by National Park Service

File Edit View Favorites Tools Help

Address http://workflow2.den.nps.gov/index.htm

## NPS Planning, Design, & Construction Workflows

- Home
- Workflow Outline
- Special Resource Study
- General Management Plan
- PMIS Entry
- Project Planning & Compliance
- Design-Build
- Design-Bid-Build
- Task Order Handbook
- Standards, Deliverables, & References
- Forms
- PWE Definitions
- Glossary

Match  All  terms:

Welcome to the planning, design and construction workflows web site. Bookmark this address and visit often.

Calumet

Calumet Unit  
Keweenaw National Historic Park  
U.S. Department of the Interior - National Park Service

Sign Post Route of Corinth



# PRE-DESIGN SERVICES

# PREDESIGN SERVICES TASK ORDER TEMPLATE

## SCOPE OF SERVICES

TASK ORDER NO. [REDACTED]

Contract No. 1443CX2000 [REDACTED]

PARK-PMIS

PROJECT TITLE

PREDESIGN SERVICES

**DEFINITIONS, STANDARDS, GUIDELINES, TEMPLATES AND ADDITIONAL INFORMATION:** Refer to <http://workflow.den.nps.gov/staging/home.htm>

**SCOPE:** In accordance with the terms and conditions of the Indefinite Delivery / Indefinite Quantity (IDIQ) Contract, the Architect-Engineer (A-E) shall perform the work of this task order for the National Park Service (NPS) as described below. All Architect-Engineer Services performed under this task order shall be performed in accordance with applicable codes, accepted industry standards and under the direct supervision of a professional architect or engineer licensed in the State/Territory/Other of [REDACTED]. *(This should be the State/Territory in which the project is located and not the home State of the A-E)*

### AVAILABLE FUNDING

The estimated net cost of construction for this project is \$ [REDACTED].

**CONFIDENTIALITY:** The information developed under this task order is the property of the U. S. Government and shall be kept in strict confidence.

**PERFORMANCE PERIOD:** The work of this task order shall be provided from approximately [REDACTED] through [REDACTED].

### PROJECT IDENTIFICATION:

PMIS Number: [REDACTED]

Project Title: [REDACTED]

Project Location: [REDACTED]

Drawing Number: [REDACTED]

### POINTS OF CONTACT:

#### Contractual:

Contracting Officer (CO): Name, Phone Number and E-mail Address

Contract Specialist (CS): Name, Phone Number and E-mail Address.

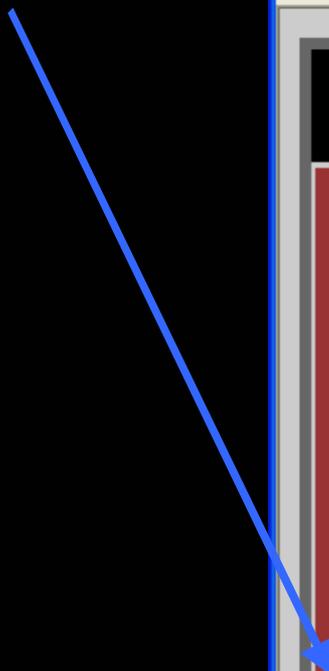
#### Technical:



# *Pre Design Scope of Services*

- *Develop Project Program*
- *Environmental Screening Form*
- *Class C Estimate*
- *Cost Comparability Analysis*
- *Scope and Cost Variations Documentation*
- *Deliverables*

**ENVIRONMENTAL  
SCREENING FORM  
(ESF)**



Index - Microsoft Internet Explorer provided by National Park Service

File Edit View Favorites Tools Help

Address http://workflow2.den.nps.gov/index.htm

## NPS Planning, Design, & Construction Workflows

- Home
- Workflow Outline

---

- Special Resource Study
- General Management Plan
- PMIS Entry
- Project Planning & Compliance
- Design-Build
- Design-Bid-Build

---

- Task Order Handbook
- Standards, Deliverables, & References
- Forms
- PWE Definitions
- Glossary

Match All terms:

Find

*Welcome to the planning, design and construction workflows web site. Bookmark this address and visit often.*

Calumet

Calumet Unit  
Keweenaw National Historic Park  
U.S. Department of the Interior - National Park Service





# USE PMIS/PROGRAMMING/BUDGET DOCUMENT TO DEVELOP PROJECT PROGRAM

# Project Management Information System (PMIS)

Amoeba Project - Microsoft Internet Explorer provided by National Park Service

File Edit View Favorites Tools Help

Address <https://amoeba.nps.gov/> Go

Links Customize Links Free Hotmail Windows

Favorites

- National Park Service
  - Inside NPS
  - Amoeba
  - ParkNet
  - Lotus Notes Webmail
  - NPS FTP site
  - New Workflow
  - DSC CAD Links
- Autodesk
- Business
- Entertainment
- Lifestyle and Travel
- Links
- Media
- Microsoft Channel Guide
- MSNBC
- News and Technology
- Radio
- Sports
- AF53 Home Page
- Alphabetical Index of Signs
- Amoeba Project
- Animation Factory

**Databases**

- [Denver Phone Directory](#)
- [DSC Library's Online Catalog](#)
- [DSC Library's Web Search Guide](#)
- [DSC Technical Information Center](#)
- [IDEAS Home Page](#)
- [Medical Standards Program Database \(MSPD\)](#)
- [NPS Organization Code Repository](#)
- [NPS Workforce](#)
- [Performance Management Data System \(GPRA\)](#)
- [Project Management Information System \(PMIS\)](#)
- [Uniform Allowance Authorization \(UAA\)](#)
- [WebTerm Connections](#)
- [More...](#)

**Information**

- [NPS C3 Project \(Lotus Notes Project\)](#)
- [Comments/Suggestions](#)
- [Project Overview](#)

**Other**

- [NPS Administration Sites](#)
- [File Downloads](#)
- [Meeting Notes](#)

 **National Park Service**

*Amoeba Project*

[\\*How to get rid of the 'Security Alert' prompt when entering amoeba.nps.gov](#)



http://amoebawww.den.nps.gov/amoeba/TIC/TIC.NSF

Internet

# SEARCH PROJECTS IN PMIS

Project Management Information System - PMIS 4.1 - Microsoft Internet Explorer provided by National Park Service

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Media

Address <http://165.83.198.10/pmis/> Go

Links Customize Links Free Hotmail Windows

[Log In](#) [Search](#) [Report](#) [Help](#)

**PROJECT MANAGEMENT INFORMATION SYSTEM**

[About PMIS](#)

[Task Force](#)

[Administrators](#)

100000<sup>th</sup> PMIS project has been created by Patricia Buffington from Channel Islands National Park.  
*Congratulations, Patricia!  
The Grand Prize for your record-setting entry will arrive in the mail.*

### PMIS 4.1: Recent Announcements

| Date       | Message   |
|------------|---|
| 09/02/2003 | <a href="#">PMIS News Flash July 2003 (Volume 1, Number 1)</a> is online now.   |
|            | PMIS 4.1 requires Microsoft Internet Explorer 6.0 or higher, or Netscape 7.0 or higher.   |
| 08/14/2003 | At 4:04 PM EST, Patricia Buffington from Channel Islands National Park created the record-setting project PMIS 100000 leading us into an era of 6-digit PMIS numbers. |

**NATIONAL PARK SERVICE**

Internet

Enter PMIS  
Number  
or  
Use  
customizable  
search by  
park if PMIS  
number is  
unknown

PMIS 4.1 - Search Menu - Microsoft Internet Explorer provided by National Park Service

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Media Print Mail News RSS Go

Address [http://165.83.198.10/pmis\\_newlook/search/search\\_menu.cfm](http://165.83.198.10/pmis_newlook/search/search_menu.cfm) Go

Links Customize Links Free Hotmail Windows

< p m i s > Log In Report Help

PMIS 4.1 - Search Projects / Funding Components

Search by PMIS Number:  View Detail Sheet

[Perform classic customizable search.](#)

[Search to view where projects from a park or a region are in the process today.](#)

[Search for unfunded components from a park or a region.](#)

[Search for unfunded park needs by park priority.](#)

[Search for formulated components from a park or a region.](#)

[Search for funded components from a park or a region.](#)

Exit Search Menu

PMIS News Flash July 2003 (Volume 1, Number 1) is online now.

PMIS 4.1 requires Internet Explorer 6.0, OR Netscape 7.0 browser.

[Search Projects](#)

[Generate Reports](#)

[Seek Help](#)

**Do you know this?**

- A **project** in **PMIS 4.1** comprises one or more project funding components.
- A **project funding component** is a request that is expected to be satisfied by a single funding source in a single budget cycle. In previous versions of PMIS, a project had only one such component.

Internet

# Customized search by Park – i.e., Dinosaur

PMIS 4.1 - Search Projects / Project Funding Components - Microsoft Internet Explorer provided by National Park Service

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Media Print Mail News RSS

Address http://165.83.198.10/pmis\_newlook/search/search\_form.cfm Go

Links Customize Links Free Hotmail Windows

< p m i s > Log In Search Report Help

PMIS 4.1 - Search Projects / Project Funding Components

Project Review Status  
No Preference

Project Identification

PMIS Number Project Title Including Text:

Reference Number Package Number

Regional Directorate [ Regional Directorates ] Park Alpha Code DINO

Project States  
Alabama  
Alaska  
American Samoa  
Arizona  
Arkansas

Project Congressional Districts

Project Type

Checking the checkbox labeled as "Deferred Maintenance Facility Projects" below will limit your search to retrieve facility projects with any number of unfunded deferred funding components whose deferred status have been confirmed at the regional level. In order to get an accurate funding request amount for the deferred maintenance backlog, you must search for project funding components by using the "Search Specified Funding Components Only" button at the bottom of the form. Searching for projects will include the total project costs of multi-component projects without limiting to the component funding request amounts of deferred components only in deriving the grand total of your search.

PMIS News Flash July 2003 (Volume 1, Number 1) is online now.

PMIS 4.1 requires Internet Explorer 6.0, OR Netscape 7.0 browser.

Generate Reports

Seek Help

Do you know this?

- A **project** in PMIS 4.1 comprises one or more project funding components.
- A **project funding component** is a request that is expected to be satisfied by a single funding source in a single budget cycle. In previous versions of PMIS, a project had only one such component.
- A funding component must have a **component title**, an **initial planned year**, and one or more cost estimate item.
- The sum of cost estimate items for a funding component is called the **component funding request**. This is the funding amount requested for the component in a single budget cycle.
- The concept of projects with multiple funding components is introduced in PMIS 4.1 to accommodate multi-year and multi-funding source projects.
- You can either search for projects or project funding components to process in PMIS 4.1.
- **Initial Planned FY:** The Budget Fiscal Year for which a project is initially planned to begin.
- Initial Planned FY should not be changed once it is entered (unless an out-year has been chosen - currently defined as 2050 in the system).

Internet

Find your project and print for A/E

PMIS Search Results - Microsoft Internet Explorer provided by National Park Service

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Media

Address [http://165.83.198.10/pmjs\\_newlook/search/search\\_results.cfm?reviewstatus=9&pmisnumber=&recordnumber=&regioncode=&projecttitle=&packagenumber=&alphacode=DINO](http://165.83.198.10/pmjs_newlook/search/search_results.cfm?reviewstatus=9&pmisnumber=&recordnumber=&regioncode=&projecttitle=&packagenumber=&alphacode=DINO) Go

Links Customize Links Free Hotmail Windows

< p m i s > Log In Search Report Help

PMIS News Flash July 2003 (Volume 1, Number 1) is online now.

PMIS 4.1 requires Internet Explorer 6.0, OR Netscape 7.0 browser.

Search Projects

Generate Reports

Seek Help

Do you know this?

- A project in PMIS 4.1 comprises one or more project funding components.
- A **project funding component** is a request that is expected to be satisfied by a single funding source in a single budget cycle. In previous versions of PMIS, a project had only one such component.
- A funding component must have a **component title**, an **initial planned year**, and one or more cost estimate items.
- The sum of cost estimate items for a funding component is called **component funding request**. This is the amount requested for the component in ONE budget cycle.

PMIS 4.1 - Project Search Results

View Search Results in Print View

Search Conditions  
Project Review Status: No Preference Alpha Code = DINO  
Component Review Status: No Preference Component Formulated Program: [ 5 Year Plan ]  
Grand Total Cost of All Projects Returned By Your Search: \$15,578,294.75

Records 26 to 35 of 35

| PMIS Number | Region<br>[Sort Key 1] | Alpha Code<br>[Sort Key 2] | Total Cost<br>[Sort Key 3] | Title   | Review Status |
|-------------|------------------------|----------------------------|----------------------------|---|---------------|
| 22758       | Intermountain          | DINO                       | \$197,120.00               | <a href="#">Repair/Rehab Trails Parkwide</a>  | DOI-reviewed  |
| 77690       | Intermountain          | DINO                       | \$220,000.00               | <a href="#">Replace Water Distribution System @ DINO HQ</a>                               | DOI-reviewed  |
| 76255       | Intermountain          | DINO                       | \$300,000.00               | <a href="#">Replace Wastewater System at DINO Headquarters</a>                            | DOI-reviewed  |
| 22484       | Intermountain          | DINO                       | \$394,240.00               | <a href="#">Repair Unsafe Slide Conditions On Green River Entrance Road Area</a>          | DOI-reviewed  |
| 49675       | Intermountain          | DINO                       | \$495,000.00               | <a href="#">Deerlodge Road Erosion/Road Repair</a>  | DOI-reviewed  |
| 22688       | Intermountain          | DINO                       | \$495,000.00               | <a href="#">Harpers Corner Road/Slide Repair (Large Slide Areas, South)</a>               | DOI-reviewed  |
| 22751       | Intermountain          | DINO                       | \$496,000.00               | <a href="#">Overlay Unpaved Roads Parkwide</a>  | DOI-reviewed  |
| 22682       | Intermountain          | DINO                       | \$497,000.00               | <a href="#">Repair Unsafe Road Conditions At Harpers Corner (Small Slide Area, North)</a> | DOI-reviewed  |
| 21511       | Intermountain          | DINO                       | \$4,282,582.75             | <a href="#">Stabilize and Rehabilitate Historic Quarry Visitor Center</a>                 | WASO-reviewed |
| 21457       | Intermountain          | DINO                       | \$6,364,708.00             | <a href="#">Construct And Supply Curatorial Facility</a>                                  | WASO-reviewed |

Internet

Print  
complete  
PMIS  
statement  
for A/E

Address: http://165.83.198.10/pmis\_newlook/search/search\_projectdetail.cfm?MYPMISNUMBER=21511

Log In Search Report Help

View Results New MS Word

| Project Identification - PMIS 21511   |   |
|---|---|
| <b>Project Title:</b> Stabilize and Rehabilitate Historic Quarry Visitor Center | <b>Project Total Cost:</b> \$4,282,582.75           |
| <b>Park/Unit:</b> Dinosaur National Monument                                    | <b>Region:</b> Intermountain                        |
| <b>States:</b> UT   | <b>Congressional District:</b> 03                   |
| <b>Old Package Number:</b> 002  | <b>Reference Number:</b>                            |
| <b>Project Type:</b> Facility , Historic , Multi-component                      | <b>Financial System Package Number:</b> DINO 021511 |
| <b>Contact Person:</b> A. Wayne Prokopetz                                       | <b>Contact Phone:</b> 435 781-7722                  |

| Project Status - PMIS 21511          |   |
|--------------------------------------|---|
| <b>Date Created:</b> 06/30/98        | <b>Review Status:</b> WASO-Reviewed on 05/06/2002 |
| <b>Date of Last Update:</b> 11/21/02 | <b>Updated By:</b> Roger Kelley Brown (Rkbrown)   |

Project Narratives - PMIS 21511

**Description**

Complete rehabilitation of the Quarry Visitor Center including foundation stabilization, building envelope upgrade, full upgrade of utility systems, and regrading and resurfacing areas adjacent to the building for improved drainage. Completed work will correct numerous safety hazards to public and employees stemming from the settling of the building, and be in full compliance with the ADA.

**Justifications**

Constructed in 1956-57, the Quarry Visitor Center is a National Historic Landmark due to its unique design and relationship to the resource. The layout of the building was considered a new concept for NPS visitor facilities in that "the museum was taken to the exhibit".

The building protects and allows interpretation of "the greatest quarry of Jurassic dinosaurs in the world... The quarry is famed for its large number of individuals, species, complete skeletons, skulls, and several juvenile dinosaurs. The excellent state of preservation has resulted in numerous specimens of great scientific value that have contributed to our understanding of the dinosaur anatomy, ecology, and community structure. The quarry gives visitors a unique opportunity to view firsthand the frequent discovery and daily study of dinosaur fossils, and is the principal visitor experience at Dinosaur." (General Management Plan, 1986). An estimated 400,000 visitors per year are fascinated by the display of dinosaur fossils from the viewing gallery, the opportunity to view specimen preparation through both a wall of glass and closed circuit television, and the variety of exhibits and activities relative to dinosaurs.



# SCHEMATIC DESIGN

# SCHEMATIC DESIGN SERVICES TEMPLATE

## SCOPE OF SERVICES

TASK ORDER NO. [REDACTED]

Contract No. 1443CX2000 [REDACTED]

**PARK-PMIS**

**PROJECT TITLE**

SCHEMATIC DESIGN SERVICES

**DEFINITIONS, STANDARDS, GUIDELINES, TEMPLATES AND ADDITIONAL INFORMATION:** Refer to <http://workflow.den.nps.gov/staging/home.htm>

**SCOPE:** In accordance with the terms and conditions of the Indefinite Delivery / Indefinite Quantity (IDIQ) Contract, the Architect-Engineer (A-E) shall perform the work of this task order for the National Park Service (NPS) as described below. All Architect-Engineer Services performed under this task order shall be performed in accordance with applicable codes, accepted industry standards and under the direct supervision of a professional architect or engineer licensed in the State/Territory/Other of [REDACTED]. *(This should be the State/Territory in which the project is located and not the home State of the A-E)*

### FUNDING LIMITATIONS:

The A-E is responsible for preparing the design within the available funding for construction. See IDIQ Contract, Section I, and FAR Clause 52.236-22, Design Within Funding Limitations.

Available construction funding for this project is \$ [REDACTED]. *(This estimate is 95% of net available funds.)*

**CONFIDENTIALITY:** The information developed under this task order is the property of the U. S. Government and shall be kept in strict confidence.

**PERFORMANCE PERIOD:** The work of this task order shall be provided from approximately [REDACTED] through [REDACTED].

### PROJECT IDENTIFICATION:

PMIS Number: [REDACTED]

Project Title: [REDACTED]

Project Location: [REDACTED]

Drawing Number: [REDACTED]



# CONSTRUCTION PROGRAM MANAGEMENT

http://construction.den.nps.gov/html/home\_page.htm

Construction  
Program  
Management

Capital Asset  
Management

Value Analysis

Construction  
Project Review  
(DAB)

Construction  
Program  
Guidance

Facility Planning  
Model

Construction Program Management - Microsoft Internet Explorer provided by National Park Service

File Edit View Favorites Tools Help

Address [http://construction.den.nps.gov/html/home\\_page.htm](http://construction.den.nps.gov/html/home_page.htm) Go

National Park Service  
U.S. Department of the Interior  
Office of Construction Program Management

Contact Us | Calendar | Site Index | Search | News

Capital Asset Management | Value Analysis | Construction Project Review | Construction Program Guidance | Facility Planning Model

You are here: **Construction Program Management**

[Home](#) >>

Today is Tuesday, September 2.

Capital Asset Management >

Value Analysis >

Construction Project Review >

Construction Program Guidance >

Facility Planning Model >

[Line Item 5 year Plan](#) >>

[Estimating Guidance](#) >>

[Forms](#) >>

### Our Mission

The mission of Construction Program Management Division is to assure that all major construction completed by the National Park Service materially contributes to effective resource protection, safe high quality visitor experience, and improved park operations in the most cost effective and environmentally responsive manner possible.

### News

(In Netscape ad banner may take a second to load)

**New Location for Uploading Project Review Submissions --**

<ftp://ftp.den.nps.gov/incoming/DAB>

Click Here to go to the location

### General Contact Information

(note: for a more detail contact list [click here](#) or click the "Contact Us" link above)

**Telephone:** 303-969-2420

**FAX:** 303-969-2423

**Postal address:** 12795 W. Alameda Parkway  
Denver, CO 80225

**Electronic mail:** General Information and Questions mail to: [Kathy.Hayden](mailto:Kathy.Hayden@nps.gov)

(Top of Page)

Internet

Construction  
Program  
Management

Capital Asset  
Management

Value  
Analysis

Construction  
Project Review

Construction  
Program  
Guidance

Facility Planning  
Model

CPM - Value Analysis - Microsoft Internet Explorer provided by National Park Service

File Edit View Favorites Tools Help

Address [http://construction.den.nps.gov/html/value\\_analysis.htm](http://construction.den.nps.gov/html/value_analysis.htm) Go

National Park Service  
U.S. Department of the Interior  
Office of Construction Program Management

Contact Us Calendar Site Index Search News

Home Capital Asset Management Construction Project Review Construction Program Guidance Facility Planning Model

You are here: **Construction Program Management > Value Analysis**

**Home** ►►

- Capital Asset Management ■
- Value Analysis ■
- Construction Project Review ■
- Construction Program Guidance ■
- Facility Planning Model ■

**Line Item 5 year Plan** ►►

**Estimating Guidance** ►►

**Forms** ►►

**General**

Value analysis is an organized team effort directed at analyzing the functions of facilities, processes, systems, equipment, services, and supplies for the purpose of achieving essential functions at the lowest life-cycle cost with required performance, reliability, quality, consistent and safety.

Value Methods can be applied at any stage of a project, with the potential savings greater the earlier in the planning and design process you begin to use the methods. **Value Planning, Value Analysis and Value Engineering** are the same basic process applied at different stages of a project.

Every Value Analysis goes through the seven basic steps of the **Value Analysis Job Plan**.

The National Park Service Value Analysis Program is making a difference, by helping Parks make better decisions. **NPS Annual Value Program Reports** to the Office of Management and the Budget show that for every dollar we invest in value analysis we identify at least twenty dollars in potential savings.

[Director's Order 90 : Value Analysis](#)

[Director's Order 90 : Value Analysis Reference Manual](#)

**Note :** The Value Analysis Job Plan, Instructions for Creating a Value Analysis Study, Power Point Presentations, Samples of Value Analysis Projects, Instructions for Creating a Value Analysis Study - nps90.pdf have been moved under **The Director's Order 90 : Reference Manual**

[E-mail Rich Turk if you have any questions/comments](#)

[\(Top of Page\)](#)

Park Net | First Gov

Internet

Construction Project Review - Microsoft Internet Explorer provided by National Park Service

File Edit View Favorites Tools Help

Address [http://construction.den.nps.gov/html/con\\_pro\\_review.htm](http://construction.den.nps.gov/html/con_pro_review.htm) Go

**National Park Service**  
 U.S. Department of the Interior  
 Office of Construction Program Management

Contact Us | Calendar | Site Index | Search | News

Home | Capital Asset Management | Value Analysis | Construction Program Guidance | Facility Planning Model

You are here: **Construction Program Management > Construction Project Review**

**Home** ►►

- Capital Asset Management ■
- Value Analysis ■
- Construction Project Review** ■
- Construction Program Guidance ■
- Facility Planning Model ■

---

**Line Item 5 year Plan** ►►

---

**Estimating Guidance** ►►

---

**Forms** ►►

---

All electronic files being submitted for review should be sent to the WASO Construction Management mailbox via email attachment or uploaded to the [ftp://ftp.den.nps.gov/incoming/DAB\\_Submissions\\_site](ftp://ftp.den.nps.gov/incoming/DAB_Submissions_site).

**General**

Major park facility construction projects are subject to review by the members of the NPS Service wide Development Advisory (the Board) and five non-NPS Advisors to the Director (the Advisors). The recommendations of the Board and the Advisors assist the Director and the National Leadership Council (NLC) in ensuring that projects are of high quality, incorporate sustainable practices, are appropriate to their settings, and demonstrate defensible cost-conscious decisions focused on cost reduction.

The Board is a committee of the NLC comprised of senior managers that provides a Service wide perspective in policy for and oversight of NPS construction programs and the formulation of individual projects. The Advisors are drawn from federal, state, or local agencies with natural and cultural resources management expertise. They are professional and technical experts with experience in park management and operations, facility management and design who provide external professional and technical advice to the Director. Their comments and recommendations on all projects are made independently without requiring consensus among Advisors or with the Board.

**Schedule**

- [Construction Project Review Forms](#)
- [Construction Project Review Results](#)
- [Director's Approval Form](#) and [Directors Approval Instructions](#)
- [Construction Project Review Checklist for Submittals](#)

E-mail Roger Brown if you have Questions  
 (Top of Page)  
 Park Net | First Gov

Internet

Construction  
 Program  
 Management

Capital Asset  
 Management

Value Analysis

Construction  
Project Review  
(DAB)

Construction  
 Program Guidance

Facility Planning  
 Model

# PROJECT REVIEW REPORT FOR DEVELOPMENT ADVISORY BOARD

Reports - Microsoft Internet Explorer provided by National Park Service

File Edit View Favorites Tools Help

Address [http://construction.den.nps.gov/html/Construction%20Project%20Review/c\\_p\\_r.htm](http://construction.den.nps.gov/html/Construction%20Project%20Review/c_p_r.htm)

National Park Service  
U.S. Department of the Interior  
Office of Construction Program Management

Home Capital Asset Management Value Analysis Construction Project Review Construction Program Guidance Facility Planning Model

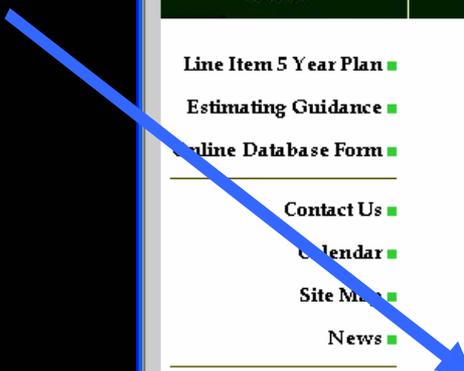
You are here: [Construction Program Management](#) > [Construction Project Review](#) > [Report](#)

## Report

- [PROJECT CONCEPT REPORT \(DOC\)](#)  
- Used for conceptual review of partnership and donated funds projects. Partnership and donated funds projects are reviewed twice -- first at the conceptual stage and again following pre-design work. Conceptual review should occur before the NPS has committed to the project in an interagency, cooperative, or other partnership agreement or, in the case of donated funds, before the Director has approved a fund-raising agreement. Requirements for conceptual review are less specific and less extensive than those for the normal pre-design review - Contact us to discuss the submission for your project.
- [PROJECT REVIEW REPORT \(DOC\)](#)  
- Used for normal review of projects following pre-design work.
- [HELPFUL CHECK LIST FOR SUBMITTING PROJECTS FOR REVIEW \(DOC\)](#)  
- Helpful companion to the project review report that outlines the required materials and procedures for submitting projects for review.
- [PROJECT STATUS REPORT \(DOC\)](#)  
- Used to respond to reviewer's recommendations or requests and/or to submit projects for review when changes to the project scope or cost occur following review.

E-mail [Roger Brown](#) if you have Questions

Park Net | First Gov



# PROJECT REVIEW REPORT

Date: [REDACTED]

United States Department of the Interior / National Park Service / Construction Project Review Process

Full Park Name: [REDACTED]

Project Title: [REDACTED]

Park Alpha Code: [REDACTED] Package # [REDACTED] PMIS # [REDACTED] Region: **SELECT ONE**

Lead Project Office: **SELECT ONE** Expected Construction Year: **SELECT ONE**

## PROPOSED PROJECT FUNDING

| Fiscal Year                   | Fund Source | Amount     |
|-------------------------------|-------------|------------|
| [REDACTED]                    | [REDACTED]  | [REDACTED] |
| <b>TOTAL PROJECT FUNDING:</b> |             | [REDACTED] |

Further Description (if necessary): [REDACTED]

[Provide breakdown of all proposed funding contributions by source, year and amount. Unprotect form & add rows if necessary.]

## CURRENT PROJECT SCHEDULE & COST DATA

[Describe the current schedule & cost estimates for the project, including previous phases, current work, & future phases.]

Summary:

|                             | Actual or Projected Start Date | Projected Completion Date | Original Planned Outlays | Revised Planned Outlays |
|-----------------------------|--------------------------------|---------------------------|--------------------------|-------------------------|
| Planning & Design           | [REDACTED]                     | [REDACTED]                | [REDACTED]               | [REDACTED]              |
| Gross Construction          | [REDACTED]                     | [REDACTED]                | [REDACTED]               | [REDACTED]              |
| <b>TOTAL PROJECT COSTS:</b> |                                |                           | [REDACTED]               | [REDACTED]              |

[Planning & design figures should be actual amounts for year of expenditure.]

**ALL OUTLAY FIGURES FOR CONSTRUCTION MUST BE ESCALATED TO THE CONSTRUCTION YEAR!**

Planning/Design Schedule & Costs:

# CONSTRUCTION PROJECT REVIEW CHECKLIST FOR DEVELOPMENT ADVISORY BOARD SUBMITTALS

Construction Project Review - Microsoft Internet Explorer provided by National Park Service

File Edit View Favorites Tools Help

Back Address

National Park Service  
U.S. Department of the Interior  
Office of Construction Program Management

Home Capital Asset Management Value Analysis Construction Project Review Construction Program Guidance Facility Planning Model

You are here: [Construction Program Management](#) > [Construction Project Review](#)

## Construction Project Review

All electronic files being submitted for review should be sent to the [WASO Construction Management mailbox via email attachment or uploaded to the ftp://ftp.den.nps.gov/incoming/DAB Submissions site](#).

Major park facility construction projects are subject to review by the members of the NPS Service wide Development Advisory (the Board) and five non-NPS Advisors to the Director (the Advisors). The recommendations of the Board and the Advisors assist the Director and the National Leadership Council (NLC) in ensuring that projects are of high quality, incorporate sustainable practices, are appropriate to their settings, and demonstrate defensible cost-conscious decisions focused on cost reduction.

The Board is a committee of the NLC comprised of senior managers that provides a Service wide perspective in policy for and oversight of NPS construction programs and the formulation of individual projects. The Advisors are drawn from federal, state, or local agencies with natural and cultural resources management expertise. They are professional and technical experts with experience in park management and operations, facility management and design who provide external professional and technical advice to the Director. Their comments and recommendations on all projects are made independently without requiring consensus among Advisors or with the Board.

[Schedule](#)

[Construction Project Review Forms](#)

[Construction Project Review Results](#)

[Director's Approval Form and Directors Approval Instructions](#)

[Construction Project Review Checklist for Submittals](#)

E-mail [Roger Brown](#) if you have Questions

Park Net | First Gov

# PROJECT REVIEW CHECKLIST FOR DAB SUBMITTALS

- Project Review Report
- Class B estimate
- Value Analysis or Value Engineering Studies
- LEED evaluation
- Graphics and Park Brochures
- Presentation Requests
- Submission Deadline

## NATIONAL PARK SERVICE CONSTRUCTION PROJECT REVIEW PROCESS Check List for Submittals

*Electronic Files Are Now Required, So Read the Following Instructions Carefully!  
Do Not Waste our Precious Forest Resources by Sending Multiple, Collated Paper Copies!!!*

- **PROJECT REVIEW OR CONCEPT REPORT -- Electronic file containing the form is dated 10/1/01**
  - **Concisely describes the project** and measures taken to ensure it is a cost-effective solution to park needs.
  - The **2 required alternatives** (90% and 75% of the original net cost estimate) **are included and labeled** (Review Report only). Required alternatives are NOT simply a reduction in project scope.
  - All **cost estimates and unit costs of comparable facilities have been escalated to the construction year** (the anticipated year of construction contract award).
  - **ALL sections** of the form **are completed** and the report is **5 pages or less**.
  - Completed report **file has been renamed** with the NEW package number, i.e. park alpha code, space, six-digit PMIS number (e.g., PARK 005555.doc), or for older projects, add a dash and the old package number at the end (e.g. PARK 005555-055.doc). Use the same number with descriptive terms for other files (e.g., PARK 005555 value analysis.doc, PARK 005555 estimate.xls, etc.)
  - Electronic **file has been sent or uploaded**.
- **CLASS B ESTIMATE**
  - **Electronic file is in a usable format** -- NPS-standard MS Office (\*.doc, \*.xls) or Adobe \*.pdf files.
  - Electronic **file has been sent or uploaded**.
- **VALUE ANALYSES OR VALUE-ENGINEERING STUDIES**
  - **Electronic files are in a usable format** – NPS-standard MS Office (\*.doc, \*.xls) or Adobe \*.pdf files
  - Electronic **file for each report has been sent or uploaded**.
- **LEED (LEADERSHIP IN ENERGY & ENVIRONMENTAL DESIGN) CREDIT CHECKLIST -- For New Construction or Major Rehabilitation of Buildings ONLY**
  - LEED version 2.1 Rating System, including LEED Credit Checklist, is available for download at [http://www.usgbc.org/Resources/leed\\_docs.asp](http://www.usgbc.org/Resources/leed_docs.asp).
  - **Electronic files are in a usable format** – NPS-standard MS Office (\*.doc, \*.xls) or Adobe \*.pdf files
  - Electronic **file for each report has been sent or uploaded**.
- **GRAPHICS & PARK BROCHURES**
  - **5 or fewer graphics** provide an overview of the project, such as location in the park, site plan, etc.
  - **A copy of the park map from the NPS website OR, if not available, 5 paper copies** of the park brochure.
  - All **electronic files are in a usable format** -- NPS-standard MS Office (\*.doc, \*.xls), \*.pdf files, \*.jpg, or \*.bmp files. **NO CAD DRAWING FORMATS CAN BE USED!**
  - Electronic **file of each graphic &, if necessary, 5 copies of the park brochure have been sent or uploaded**.
- **PRESENTATION REQUESTS**
  - **Requests for additional or specific presentation time** (more than 10 minutes or a particular date &/or morning or afternoon) **have been sent to the WASO Construction Management mailbox via email**.
- **SUBMISSION DEADLINE -- Today's date is FIVE WEEKS prior to the review meeting or earlier.**
  - All **electronic files have been sent to the WASO Construction Management mailbox** via email or uploaded to the [ftp://ftp.den.nps.gov/incoming/DAB\\_Submissions](ftp://ftp.den.nps.gov/incoming/DAB_Submissions) site.
  - **Paper copies of the park brochure have been sent to WASO Construction Program Management, National Park Service, 12795 West Alameda Parkway--Room 365, Lakewood, Colorado 80228, telephone (303) 969-2420.**



# DESIGN DEVELOPMENT & CONSTRUCTION DOCUMENT SERVICES

# DESIGN DEVELOPMENT AND CONSTRUCTION DOCUMENT SERVICES

## SCOPE OF SERVICES

TASK ORDER NO. [REDACTED]

Contract No. 1443CX2000 [REDACTED]

PARK-PMIS

PROJECT TITLE

DESIGN DEVELOPMENT AND CONSTRUCTION DOCUMENT SERVICES

**DEFINITIONS, STANDARDS, GUIDELINES, TEMPLATES AND ADDITIONAL INFORMATION:** Refer to <http://workflow.den.nps.gov/staging/home.htm>

**SCOPE:** In accordance with the terms and conditions of the Indefinite Delivery / Indefinite Quantity (IDIQ) Contract, the Architect-Engineer (A-E) shall perform the work of this task order for the National Park Service (NPS) as described below. All Architect-Engineer Services performed under this task order shall be performed in accordance with applicable codes, accepted industry standards and under the direct supervision of a professional architect or engineer licensed in the State/Territory/Other of [REDACTED]. *(This should be the State/Territory in which the project is located and not the home State of the A-E)*

### FUNDING LIMITATIONS:

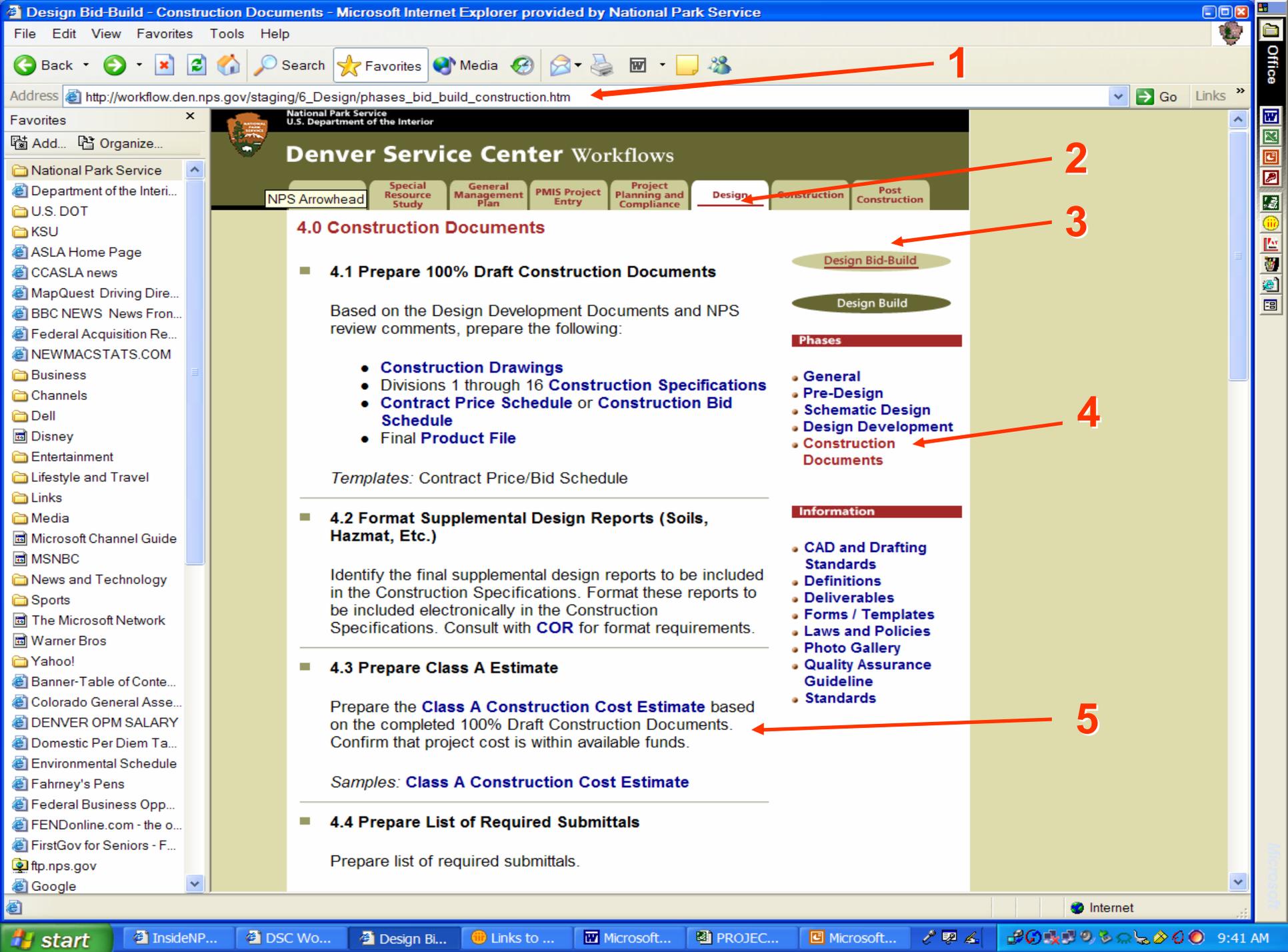
The A-E is responsible for preparing the design within the available funding for construction. See IDIQ Contract, Section I, and FAR Clause 52.236-22, Design Within Funding Limitations.

Available construction funding for this project is \$ [REDACTED]. *(This estimate is 95% of net available funds.)*

**CONFIDENTIALITY:** The information developed under this task order is the property of the U. S. Government and shall be kept in strict confidence.

**PERFORMANCE PERIOD:** The work of this task order shall be provided from approximately [REDACTED] through [REDACTED].

### PROJECT IDENTIFICATION:



Favorites

Add... Organize...

- National Park Service
- Department of the Interior
- U.S. DOT
- KSU
- ASLA Home Page
- CCASLA news
- MapQuest Driving Directions
- BBC NEWS News Front Page
- Federal Acquisition Regulation
- NEWMACSTATS.COM
- Business
- Channels
- Dell
- Disney
- Entertainment
- Lifestyle and Travel
- Links
- Media
- Microsoft Channel Guide
- MSNBC
- News and Technology
- Sports
- The Microsoft Network
- Warner Bros
- Yahoo!
- Banner-Table of Contents
- Colorado General Assembly
- DENVER OPM SALARY
- Domestic Per Diem Tables
- Environmental Schedule
- Fahrney's Pens
- Federal Business Opportunities
- FENDonline.com - the official
- FirstGov for Seniors - FirstGov
- ftp.nps.gov
- Google

National Park Service  
U.S. Department of the Interior

## Denver Service Center Workflows

NPS Arrowhead Special Resource Study General Management Plan PMIS Project Entry Project Planning and Compliance **Design** Construction Post Construction

### 4.0 Construction Documents

#### 4.1 Prepare 100% Draft Construction Documents

Based on the Design Development Documents and NPS review comments, prepare the following:

- **Construction Drawings**
- Divisions 1 through 16 **Construction Specifications**
- **Contract Price Schedule** or **Construction Bid Schedule**
- **Final Product File**

*Templates:* Contract Price/Bid Schedule

#### 4.2 Format Supplemental Design Reports (Soils, Hazmat, Etc.)

Identify the final supplemental design reports to be included in the Construction Specifications. Format these reports to be included electronically in the Construction Specifications. Consult with **COR** for format requirements.

#### 4.3 Prepare Class A Estimate

Prepare the **Class A Construction Cost Estimate** based on the completed 100% Draft Construction Documents. Confirm that project cost is within available funds.

*Samples:* **Class A Construction Cost Estimate**

#### 4.4 Prepare List of Required Submittals

Prepare list of required submittals.

Design Bid-Build

Design Build

#### Phases

- General
- Pre-Design
- Schematic Design
- Design Development
- **Construction Documents**

#### Information

- CAD and Drafting Standards
- Definitions
- Deliverables
- Forms / Templates
- Laws and Policies
- Photo Gallery
- Quality Assurance Guideline
- Standards



# SEE THE INTERNET SITE

- **FORMS / TEMPLATES**
- **LAWS AND POLICIES**
- **QUALITY ASSURANCE GUIDELINES**
- **STANDARDS**

# Denver Service Center Workflows

- Home**
- Special Resource Study
- General Management Plan
- PMIS Project Entry
- Project Planning and Compliance
- Design
- Construction
- Post Construction

## Home

### Information

- **Definitions**
- **Deliverables**
- **Forms / Templates**
- **Laws and Policies**
- **Photo Gallery**
- **Quality Assurance Guidelines**
- **Standards**

R20

|    | A   | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T |
|----|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1  | <b>LIST OF SUBMITTALS</b>   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 2  | <b>PARK PACKAGE Title</b>   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 3  | <p style="text-align: center;"><b>REQUIREMENT:</b> Complete and edit and add to this table and fill in list of required submittal items. This list will serve as the future submittal tracking form and may be used to estimate submittal review hours by designer of record.</p> |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 4  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 5  | <b>SPECIFICATION</b>  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 6  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 7  | <b>Division 1 - General Requirements</b>  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 8  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 9  | 0110 Summary of Work  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 10 | 01270 General Definition of Bid Items   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 11 | 01310 Project Meetings  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 12 | 01321 Project Schedule and Monthly Inspections  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 13 | 01330 Submittals  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 14 | 01350 Archeological Protection  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 15 | 01351 Historical Building Protection  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 16 | 01360 Accident Prevention   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 17 | 01420 Reference Standards   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 18 | 01430 Contractor Quality Control  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 19 | 01510 Temporary Services  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 20 | 01520 Field Offices and Sheds   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 21 | 01560 Barriers  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 22 | 01570 Temporary Controls  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 23 | 01600 Material and Equipment  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 24 | 01720 Field Engineering   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 25 | 01770 Project Closeout  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 26 | 01785 Operation and Maintenance Data  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 27 | 0815 System Demonstration and Training  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 28 |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 29 | <b>Division 2 - Site Work</b>   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 30 |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 31 | 02072 Demolition (Non Asbestos Containing Materials)  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 32 | 02073 Demolition (Asbestos Containing Materials)  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 33 | 02110 Site Clearing   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 34 | 02320 Utility Trenching and Backfilling   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 35 | 02502 Utility Line Marking  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 36 | 02503 Restoration of Surfaces   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 37 | 02510 Pavement, Curbs, Walks  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 38 | 02511 Water System Appurtenances  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 39 | 02512 Waterline Locating  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 40 | 02640 Tapped Connections  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
| 41 | 02675   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |

# CONSTRUCTABILITY CHECKLIST

http://workflow2.den.nps.gov/Assets/ConstructibilityChklist.xls - Microsoft Internet Explorer provided by National Park Service

File Edit View Insert Format Tools Data Go To Favorites Help

Address http://workflow2.den.nps.gov/Assets/ConstructibilityChklist.xls

A1 CONSTRUCTABILITY CHECKLIST

|    | A                                 | B                                     | C                | D             | E            | F | G | H |
|----|-----------------------------------|---------------------------------------|------------------|---------------|--------------|---|---|---|
| 1  | <b>CONSTRUCTABILITY CHECKLIST</b> |                                       |                  |               |              |   |   |   |
| 2  | <b>PARK:</b>                      | <b>PROJECT:</b>                       | <b>REVIEWER:</b> | <b>PKG:</b>   | <b>DATE:</b> |   |   |   |
| 3  |                                   |                                       |                  |               |              |   |   |   |
| 4  |                                   |                                       |                  |               |              |   |   |   |
| 5  | <b>ITEM #</b>                     | <b>DESCRIPTION</b>                    | <b>COMMENT</b>   | <b>STATUS</b> |              |   |   |   |
| 6  | <b>PERMITTING AND COMPLIANCE</b>  |                                       |                  |               |              |   |   |   |
| 7  | 1                                 | LIST REQUIRED PERMITS                 |                  |               |              |   |   |   |
| 8  |                                   |                                       |                  |               |              |   |   |   |
| 9  |                                   |                                       |                  |               |              |   |   |   |
| 10 | 2                                 | INDIVIDUAL PERMIT REQUIREMENTS        |                  |               |              |   |   |   |
| 11 |                                   |                                       |                  |               |              |   |   |   |
| 12 |                                   |                                       |                  |               |              |   |   |   |
| 13 | 3                                 | STATE OR LOCAL CONTACTS               |                  |               |              |   |   |   |
| 14 |                                   |                                       |                  |               |              |   |   |   |
| 15 | 4                                 | REQUIREMENTS INCLUDED IN DESIGN PKG.  |                  |               |              |   |   |   |
| 16 |                                   |                                       |                  |               |              |   |   |   |
| 17 | 5                                 | ALL COMPLIANCE COMPLETE               |                  |               |              |   |   |   |
| 18 |                                   | SHPO, NEPA, EA, etc.                  |                  |               |              |   |   |   |
| 19 | 6                                 | ALL APPROVALS COMPLETE                |                  |               |              |   |   |   |
| 20 |                                   | Directors, DAB, Congressional         |                  |               |              |   |   |   |
| 21 |                                   | Funding issues                        |                  |               |              |   |   |   |
| 22 | 7                                 | CM Inspection Requirements            |                  |               |              |   |   |   |
| 23 |                                   |                                       |                  |               |              |   |   |   |
| 24 |                                   |                                       |                  |               |              |   |   |   |
| 25 | <b>STAGING AND MOBILIZATION</b>   |                                       |                  |               |              |   |   |   |
| 26 | 8                                 | STAGING AREAS IDENTIFIED ON SITE PLAN |                  |               |              |   |   |   |
| 27 |                                   |                                       |                  |               |              |   |   |   |
| 28 | 9                                 | ADEQUATE SPACE FOR STAGING            |                  |               |              |   |   |   |
| 29 |                                   |                                       |                  |               |              |   |   |   |
| 30 | 10                                | AVAILABILITY OF TEMPORARY UTILITIES   |                  |               |              |   |   |   |

Sheet1 / Sheet2 / Sheet3 /

Unknown Zone



# Construction Management Services

- Construction Inspection

SCOPE OF SERVICES  
TASK ORDER NO. \_\_\_\_\_  
NPS Contract No. 1443CX2000 \_\_\_\_\_

PARK  
PROJECT TITLE

## SERVICES REQUIRED DURING CONSTRUCTION CONSTRUCTION MANAGEMENT (CM) SERVICES

### I. GENERAL INFORMATION

In accordance with the terms and conditions of the Indefinite Delivery / Indefinite Quantity (IDIQ) Contract, the Construction Management (CM) firm shall perform the work of this task order for the National Park Service (NPS) as described below.

**Confidentiality:** The information developed under this task order is the property of the U. S. Government and shall be kept in strict confidence.

**Performance Period:** The work of this task order shall be provided from \_\_\_\_\_ through \_\_\_\_\_.

**Project Identification:** The work of this task order shall consist of the services described below for the referenced project. In this document, the project shall be referred to as \_\_\_\_\_. Reference numbers of this project:

Park/PMIS Number: \_\_\_\_\_  
Drawing Number: \_\_\_\_\_  
Construction Contract Number: \_\_\_\_\_

The location of the construction project for which these services are contracted is \_\_\_\_\_.

*Give name, address, phone number, fax, and e-mail address.*

**Contracting Officer's Representative:** The contracting officer's representative (COR) for this task order

# Services Required During Construction

- Submittal Review
- Site visits
- As-Builts

SCOPE OF SERVICES  
TASK ORDER NO. \_\_\_\_\_  
NPS Contract No. 1443CX2000 \_\_\_\_\_

PARK  
PROJECT TITLE

## SERVICES REQUIRED DURING CONSTRUCTION CONSTRUCTION MANAGEMENT (CM) SERVICES

### I. GENERAL INFORMATION

In accordance with the terms and conditions of the Indefinite Delivery / Indefinite Quantity (IDIQ) Contract, the Construction Management (CM) firm shall perform the work of this task order for the National Park Service (NPS) as described below.

**Confidentiality:** The information developed under this task order is the property of the U. S. Government and shall be kept in strict confidence.

**Performance Period:** The work of this task order shall be provided from \_\_\_\_\_ through \_\_\_\_\_.

**Project Identification:** The work of this task order shall consist of the services described below for the referenced project. In this document, the project shall be referred to as \_\_\_\_\_. Reference numbers of this project:

Park/PMIS Number: \_\_\_\_\_  
Drawing Number: \_\_\_\_\_  
Construction Contract Number: \_\_\_\_\_

The location of the construction project for which these services are contracted is \_\_\_\_\_.

*Give name, address, phone number, fax, and e-mail address.*

**Contracting Officer's Representative:** The contracting officer's representative (COR) for this task order

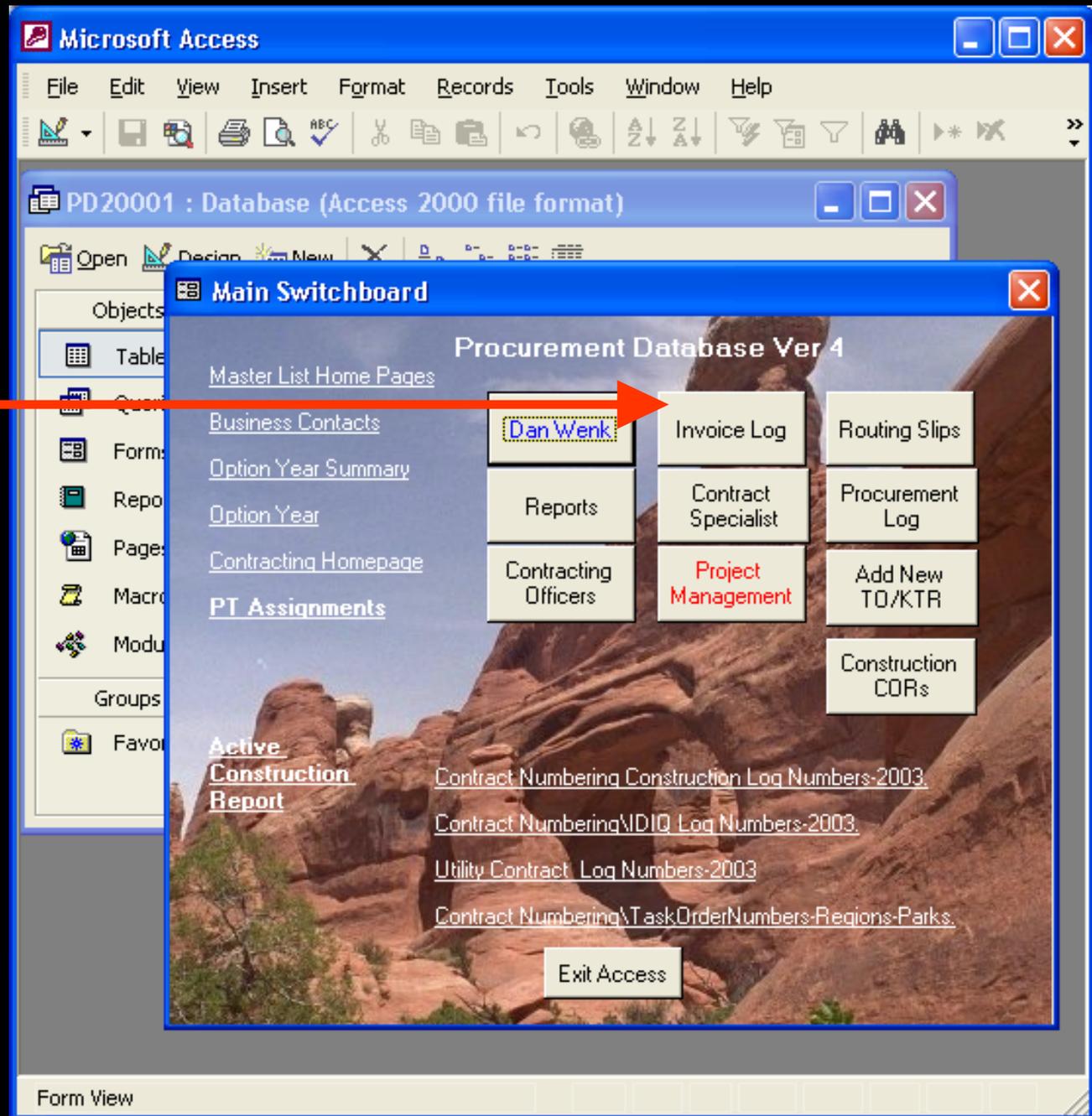


# PROCUREMENT DATABASE

# Contracting Procurement and Invoice Logs



Contact Joe  
Duncan



Microsoft Access

PD20001 : Database (Access 2000 file format)

**Main Switchboard**

Procurement Database Ver 4

Master List Home Pages

Business Contacts

Option Year Summary

Option Year

Contracting Homepage

PT Assignments

Active Construction Report

Invoice Log

Routing Slips

Contract Specialist

Procurement Log

Add New TO/KTR

Construction CORs

Contract Numbering Construction Log Numbers-2003

Contract Numbering\DIQ Log Numbers-2003

Utility Contract Log Numbers-2003

Contract Numbering\TaskOrderNumbers-Regions-Parks

Exit Access

Form View

# Invoice Log

- Date received
- Date signed
- Amount paid
- Obligated amount
- Account balance
- Pay estimate #

Microsoft Access - [TbIProclog1]

File Edit View Insert Format Records Tools Window Help

Type a question for help

[Main Switchboard](#) [Procurement Log](#) [Close](#) **Invoice Log** [Print Record](#) Refresh

Contractor Name: **Architectural Resources Group** PM: **Cloyd** Mod Percent: **0.00%** Award Dtd: **6/24/2002**

Contract Number: **CX 2000 98-1600** COR:  Total to Net: **#Div/0!** Award Amt: **\$77,960.76**

Contract Action: **TO 65 T2000981665** CO: **Tafoya** Net to Base: **#Num!** Total Mod Amt: **\$0.00**

Park Package: **GRCA 039** CS: **Hausler** Base Amt: **\$0.00** Rev Contract Amt: **\$77,960.76**

FFS No: **M\$ T2000981665 - 001** PT: **DSC** Prog Amt: **\$0.00** Approp Yr: **0**

**Pay Estimates**

| Pay Est Number | Date Received | Date Signed | Amount Paid | Invoice Number | PT Assignment |
|----------------|---------------|-------------|-------------|----------------|---------------|
| 1              | 9/11/2002     | 9/17/2002   | \$7,326.80  | 24575          |               |
| 2              | 10/17/2002    | 10/21/2002  | \$7,326.81  | 24627          |               |
| 3              | 10/17/2002    | 10/21/2002  | \$13,889.91 | 24640          |               |
| 4              | 12/18/2002    | 1/9/2003    | \$5,051.85  | 24761          |               |
| 5              | 3/17/2003     | 3/25/2003   | \$2,930.72  | 24977          |               |
| 6              | 4/17/2003     | 4/23/2003   | \$2,930.71  | 25053          |               |
| 7              | 5/19/2003     | 5/22/2003   | \$1,196.58  | 25085          |               |
| 9              | 7/17/2003     | 7/22/2003   | \$13,373.46 | 25285          |               |

Record: 1 of 10

**Completion Dtd:** 1/10/2003  
**Rev Compl Dtd:** 2/28/2003

**Modification Log**

| Mod No | Mod Date  | Mod Amount |
|--------|-----------|------------|
| 0001   | 9/25/2002 | \$0.00     |
| Total: |           | \$0.00     |

Record: 1 of 1

**FFS Account Information**

| Bud Org | Job  | Program | Line | Amount      |
|---------|------|---------|------|-------------|
| 8219    | 1403 | M8B     | 001  | \$77,960.76 |
| Total:  |      |         |      | \$77,960.76 |

Record: 1 of 1

**DSC Account Numbers**

| Orgn  | Job  | Pwe | Oblig Amt   | FFP/NTE: |
|-------|------|-----|-------------|----------|
| 8219  | 1403 | M8B | \$77,960.76 | FFP      |
| Total |      |     | \$77,960.76 |          |

Record: 1 of 1

Paid to Dtd: \$67,611.45 Dtd Closed:

Liq Damages: \$0.00 Closed By:

Retainage: \$0.00

Balance: \$10,349.31

Date Printed: 9/10/2003 **Status:**

GRCA-039 REHAB YAVAPAI OBSERVATION STATION  
MOD 0001-EXT.COMPLETION DATE TO 2/28/03.

Record: 366 of 4247

Form View

# Experience Your America



Welcome to the planning,  
design and construction  
workflows web site.  
Bookmark this  
address and  
visit often.

Planning

**Questions?**

Design

Construction

